

Request for information under the Freedom of Information Act – 2023.247
Released – 19 October 2023

Thank you for your email which was received on the 6 October 2023 requesting information regarding facilities management.

Please find detailed below a summary of your request, together with our response.

Summary of your original request:

You may have received the same request in the past and this information sent has now expired and I require an update as soon as possible for the following.

I would like the organisation to review my freedom of information request below, that's focused around contract data for services around facilities management specifically around the services below:

1. Office and building cleaning – Service contract that is focused around office, commercial and building cleaning services.

1. Supplier/Provider of the services North Kent Cleaning (All other cleaning is in house)

2. Total Annual Spend – The spend should only relate to each of the service contracts listed above. £85,000

3. A description of the services provided under this contract please includes information if other services are included under the same contract. Office and building cleaning services.

4. The number of sites the contract covers 7 sites

5. The start date of the contract 01/04/2023

6. The end date of the contract 31/03/2026

7. The duration of the contract, please include information on any extensions period. 3 years + 1 + 1

8. Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address. The executive director with overall responsibility for this currently is Pauline Butterworth - Chief Operating Officer, pauline.butterworth@nhs.net. Pauline can be contacted on the telephone number of this letterhead.

2. Lift service and maintenance – Service contract for lift service and maintenance.

The Trust is only responsible for 11 lifts within the domain of the trust and their staff. The reactive and maintenance of these units are undertaken by our Mechanical and Electrical Maintenance Contract MEARS. These works are sub contracted by MEARS to a third party who they select.

All other lift installations are managed by Landlords and their nominated sub-contractors; therefore we are not able to provide information for this part of your request.

The Brand name of the type of lifts used by the organisation

Count	Make
1	LIFTEC
2	LA Husbands
3	Independent Access
4	Guideline
5	Otis
6	Hammond & Champness
7	Kone
8	Kone
9	Kone
10	Stannah
11	Dalby

3. Food – Service contract that is focused around catering services.

The Trust does not have any contracted catering services; therefore we do not hold any information pertinent to this part of your request.

4. General waste services contracts – The organisation’s primary general waste service contract.

1. Supplier/Provider of the services Countrystyle Recycling through Total waste Contract with Stericycle

2. Total Annual Spend – The spend should only relate to each of the service contracts listed above. £62,635.03

3. A description of the services provided under this contract please includes information if other services are included under the same contract. Collection of domestic waste from the sites.

4. The number of sites the contract covers 35 sites (this only represents the sites that fall under our contract)

5. The start date of the contract 1 September 2016

6. The end date of the contract 31 March 2024

7. The duration of the contract, please include information on any extensions period. As per above

8. Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address. The executive director with overall responsibility for this currently is Pauline Butterworth - Chief Operating Officer, pauline.butterworth@nhs.net. Pauline can be contacted on the telephone number of this letterhead.

5. Laundry services - where clothes and linen can be washed and ironed.

1. Supplier/Provider of the services Salisbury Trading Limited (New contract following the notice of MTW)

2. Total Annual Spend – The spend should only relate to each of the service contracts listed above. Approximately £180,000

- 3. A description of the services provided under this contract please includes information if other services are included under the same contract.** Provision of linen rental and associated laundering
- 4. The number of sites the contract covers** 3
- 5. The start date of the contract** 03/02/2023
- 6. The end date of the contract** 02/02/2026
- 7. The duration of the contract, please include information on any extensions period.** 3 Years
- 8. Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address.** The executive director with overall responsibility for this currently is Pauline Butterworth - Chief Operating Officer, pauline.butterworth@nhs.net. Pauline can be contacted on the telephone number of this letterhead.