

**Request for information under the Freedom of Information Act Reference 20220123
Released 5 August 2022**

Thank you for your email received 3 August 2022 requesting information regarding the processing of FOI requests.

Please find detailed below a summary of your request, together with our response.

Summary of your original request:

1. What do you use to log FOIs – i.e. Excel, Datix, etc.?

The Trust uses an excel spreadsheet to log all FOI requests.

2. Approximately how many FOI requests do you receive in a year?

For the financial year 2021/22 we received 391 FOI requests. Further compliance statistics, are published on our public website here: <https://www.kentcht.nhs.uk/about-us/access-to-information/freedom-of-information/#foidisclosurelog>

3. How many members of staff do you have on your FOI team?

The Trust has two members of staff responsible for processing FOI requests.

Chair John Goulston Chief Executive Mairead McCormick

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