

**Request for information under the Freedom of Information Act – 2022.1100
Released – 2 March 2022**

Thank you for your email received 15 February 2022 requesting information regarding plastic laminating pouches/sleeves.

Please find detailed below a summary of your request, together with our response.

Summary of your original request:

Could you please provide me the information on how many plastic laminating pouches/sleeves were purchased in:

Laminating pouches come as a pack of 100 and the information provided is from reports run from March-April:

-2019-2020	594 packs, annual cost is £1683.38
-2020-2021	462 packs, annual cost is £1619.50
-2021-2022	557 packs, annual cost is £1896.43

Also, any chance you can provide who is responsible for the purchases

This is not overseen by one individual, administrators on each site are responsible for purchases.

Chair John Goulston Acting Chief Executive Gordon Flack

Trust HQ The Oast, Unit D, Hermitage Court, Hermitage Lane, Barming, near Maidstone, Kent ME16 9NT