

Request for information under the Freedom of Information Act – 2021.992
Released – 29 November 2021

Thank you for your email received 4 November 2021 requesting information regarding facilities management services.

Please find detailed below a summary of your request, together with our response.

Summary of your original request:

I would like to request information regarding the Facilities Management Services provided to your Estate.

Please see template completed below.

Service	Delivery	✓	Service Provider	Contract Start Date	Contract Expiry Date	Annual Expenditure
EXAMPLE	Inhouse					
	Outsourced	✓	ABC Contractors	01/01/2017	31/12/2021	12,345,678
Cleaning	Inhouse					2,860,907
	Outsourced		Hi-Spec Facilities Services Ltd, North Kent Cleaning Services Ltd, Calibre Cleaning Limited	02/01/2022	1/01/2023	83,505.00
Portering	Inhouse					Included in above as don't split out
	Outsourced					
Security	Inhouse					
	Outsourced		SECOM	16/11/2020	15/11/2023	1,191,696.00
Patient Catering	Inhouse					557,958
	Outsourced					
Retail Catering	Inhouse					Included in above as don't split out
	Outsourced					

Where services are outsourced, please could you share the procurement framework (if any) from which these services are let:-

Procurement Framework: _____

Chairman John Goulston Chief Executive Paul Bentley

Trust HQ The Oast, Unit D, Hermitage Court, Hermitage Lane, Barming, near Maidstone, Kent ME16 9NT

For services attracting such benefits, please could you share the appropriate wage rate / indexing mechanism utilised for base salaries payable to frontline and associated personnel (please circle):-

AFC

LLW

NLW

NMW

Other

We do not hold information for these parts of your request.

Please could you also confirm the contact details for the relevant officer in the Trust with overarching responsibility for these services

It is Trust policy to not release names and contact details of staff below Executive Director Level as this constitutes personal information which is exempt under Section 40(2) in conjunction with Section 40(3A)(a) of the Freedom of Information Act 2000 which relates to 'Personal Information'.

An excerpt of the relevant Freedom of Information legislation can be found below:

Section 40 – Personal information

(2) Any information to which a request for information relates is also exempt information if—

(a) it constitutes personal data which does not fall within subsection (1), and

(b) either the first, second or third condition below is satisfied.

(3a) The first condition is that the disclosure of the information to a member of the public otherwise than under this Act

(a) would contravene any of the data protection principles, or

(b) would do so if the exemptions in section 24(1) of the Data Protection Act 2018 (manual unstructured data held by public authorities) were disregarded.

We can advise that the Director with overall responsibility for facilities management is Natalie Davies – Corporate Services Director. Natalie can be contacted on the telephone number detailed on this letterhead.