

## **Data Protection Impact Assessments (DPIA)**

Data Protection Impact Assessments are an approach to projects that promotes privacy and data protection compliance from the start.

NHS guidance and best practice indicates that a data protection impact assessment is completed for projects to help identify and minimise any data protection risks. It is also a legal requirement under the General Data Protection Regulation to conduct an impact assessment for any high risk projects relating to data protection.

The Information Commissioners Office requires organisations to ensure that privacy and data protection is a key consideration in the early stages of any project, and then throughout its lifecycle. For example when:

- building new IT systems for storing or accessing personal data;
- developing legislation, policy or strategies that have privacy implications;
- embarking on a data sharing initiative; or
- using data for new purposes.

Below is a table containing a short description of recent Data Protection Impact Assessments that the Trust has undertaken to ensure continued consideration is given to the privacy of its patients and staff.

Number of PIA	Brief description	Date signed off	By whom
135	Expertise within the organisation for end of life care	05.04.2018	Deputy Senior Information Risk Owner
139	Systemic change in health and social care	18.04.2018	Deputy Senior Information Risk Owner
140	Transfer of Patient information to the new provider	19.04.2018	Deputy Senior Information Risk Owner
141	Implementing a joint Single Point of Access working with North East London Foundation Trust (NELFT).	24.04.2018	Deputy Senior Information Risk Owner
143	To record and store referrals from GPs, healthcare workers and social	14.05.2018	Deputy Senior Information Risk Owner
144	Replacing the current Performance and Learning Management systems with a more efficient and user friendly system	24.05.2018	Data Protection Officer
147	Procurement of a database to hold and communicate with public members.	14.06.2018	Data Protection Officer
152	Use of Skype for business video conferencing (clinical and non-clinical)	03.07.2018	Data Protection Officer
153	Assess the potential for Cost reduction and faster turnaround time for getting letters sent using dictation software	03.07.2018	Data Protection Officer
155	Improve detection of people with Atrial Fibrillation	03.07.2018	Data Protection Officer
154	Web hosting account to create simple information website(s)	03.07.2018	Data Protection Officer
156	Direct connectivity to Kent Public Service Network and KPSN's contracted provider	11.07.2018	Data Protection Officer
159	Implementation of a production management system to support the orthotics manufacture process	19.07.2018	Data Protection Officer
160	Reduction of admin and increase of productivity	19.07.2018	Data Protection Officer
162	Web agency to host and develop our public website	22.08.2018	Data Protection Officer
1819-011 HSCN	Selection of a new HSCN Network provider	22.08.2018	Data Protection Officer
1819-011 HSCN (FIREWALLS)	Firewalls component of the new HSCN Network solution	22.08.2018	Data Protection Officer
166	Service Desk Software	06.09.2018	Data Protection Officer

167	Staff Survey	10.09.2018	Data Protection Officer
172	Web based application to manage media enquiries	25.09.2018	Data Protection Officer
175	Software application to manage surgery referrals	25.10.2018	Senior Information Risk Owner
181	Introduction of a search engine	07.12.2018	Senior Information Risk Owner
Text App	An App to help people with hearing and/or speech difficulties to communicate with the Trust over the phone	12.12.2018	Senior Information Risk Owner
I18056941	Performing a data wipe on an ultrasound machine that is being decommissioned	12.12.2018	Senior Information Risk Owner
1819-011 Windows upgrade	IT upgrade to ensure all future IT software and IT in fracture is fit for future software in the foreseeable future	13.12.2018	Senior Information Risk Owner
185	Lung function tests on children	18.12.2018	Cyber Security Specialist and IG Compliance Manager
186	Utilizing the mobile app functionality	18.12.2018	Cyber Security Specialist and IG Compliance Manager
168	Internal Call Management System	31.01.2019	Deputy Senior Information Risk Owner
188	To protect staff whilst lone working and provide a response for them if involved in an emergency situation.	13.02.2019	Senior Information Risk Owner
161	Software to monitor care home patients long term conditions	21.02.2019	Senior Information Risk Owner
177	New payroll provider	06.03.2019	Senior Information Risk Owner
179	An app to allocate resource and improving the planning and flow of patient visits	14.03.2019	Deputy Senior Information Risk Owner
199	Lifestyle Checkpoint for patients (no identifiable information)	20.03.2019	Cyber Security Specialist and IG Compliance Manager
196	Software for use on Laptop	21.03.2019	
183	e-consent form for school aged immunisation	25.03.2019	Deputy Senior Information Risk Owner

197	System access for users	27.03.2019	Deputy Senior Information Risk Owner
190	Additional module to system	27.03.2019	Deputy Senior Information Risk Owner
145	Healthy lifestyle club for children and their grown-ups.	27.03.2019	Deputy Senior Information Risk Owner
1819-042	Internal Call management system	03.04.2019	Deputy Senior Information Risk Owner
184	An easy to use appraisal system specific to Dr's	08.04.2019	Deputy Senior Information Risk Owner
201	Allows all appropriately trained staff working across the different organisations to log into an assigned project.	25.04.2019	Deputy Senior Information Risk Owner
187	Replacement for current electronic - EPR transfer of live patient data	26.04.2019	Deputy Senior Information Risk Owner
192	Part of the Brexit contingency planning for the Trust	29.04.2019	Deputy Senior Information Risk Owner
193	To record oxygen saturation downloads of babies/children for prescription review	30.04.2019	Deputy Senior Information Risk Owner
203	Addition of an offline module for use on home visits	01.05.2019	Deputy Senior Information Risk Owner
205	A test to see if staff click on malicious links in emails by NHS to identify training need gaps	01.05.2019	Deputy Senior Information Risk Owner
150	Upgrade to existing system and the functionality to send patient reminders via SMS (text message)	02.05.2019	Deputy Senior Information Risk Owner
206	Vulnerability scanning	03.05.2019	Deputy Senior Information Risk Owner
207	Feedback survey for patients	22.05.2019	Deputy Senior Information Risk Owner
204	The flow of staff data from to the Data Warehouse	30.05.2019	Deputy Senior Information Risk Owner
I19050590	Transfer of data to a new provider	30.05.2019	Deputy Senior Information Risk Owner
208	KCHFT staff intranet	30.05.2019	Deputy Senior Information Risk Owner
210	To enable KCHFT to upload data to National Diabetes Audit (NDA) as provider of structured diabetes education	30.05.2019	Deputy Senior Information Risk Owner
191	Outsourcing service	05.06.2019	Deputy Senior Information Risk Owner



## Kent Community Health

NHS Foundation Trust

180	Communication Aid devices	17.06.2019	Deputy Senior Information Risk Owner
I190510067	This project will host a conversation with Trust staff to gain a deeper insight into their needs, wants and desires from the Trust as an employer.	24.06.2019	Deputy Senior Information Risk Owner