

MEDWAY GP LARC PROGRAMME

INFORMATION PACK

Sarah Perkins

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KINDLY NOTE MY WORKING DAYS ARE TUESDAYS, WEDNESDAYS AND THURSDAY ONLY

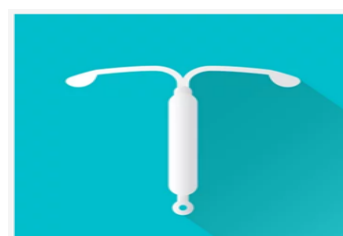
Helen Garbacz

Medical Secretary for Medway LARC Programme | Public Health Services Division | Operations Directorate

Mobile: 07391 861898

Email: helen.garbacz@nhs.net

Please note that I work part-time so may not be able to respond to your email straight away.



Kent Community Health NHS Foundation Trust
Financial Arrangements for LARC

From the period of 01/10/2022 the Provider shall be paid according to the following tariff: -

Full GMS Patients	
IUD Fitting - insertion or exchange for contraceptive purposes only (*including 6 week check if required)	£90.00
Sub Dermal Implant Insertion	£50.00
Sub Dermal Implant Removal	£90.00
Temporary GMS Registered Patients	
IUD Fitting - insertion or exchange for contraceptive purposes only (*including 6 week check if required)	£100.00
Sub Dermal Implant Insertion	£65.00
Sub Dermal Implant Removal	£100.00

Completed invoices should be sent on a quarterly basis to:

<https://www.kentcht.nhs.uk/forms/larc-data-form/>

KCHFT will pay accurate invoices 30 days from receipt of the invoice.

*A routine follow-up visit can be advised after the first menses following insertion of IUC or 3-6 weeks later. However, it is not essential and it may be more important to advise women as to signs and symptoms of infection, perforation and expulsion, returning if they have any problems relating to their intrauterine method. FSRH Clinical Guideline: Intrauterine Contraception (April 2015, amended September 2019)

Quick Reference Guide

On-line LARC Invoicing System

Click on the link - <https://www.kentcht.nhs.uk/forms/larc-data-form/> to access the on-line system. There is no requirement for a login or password. This link will take you directly to the form where you can start entering the relevant details.

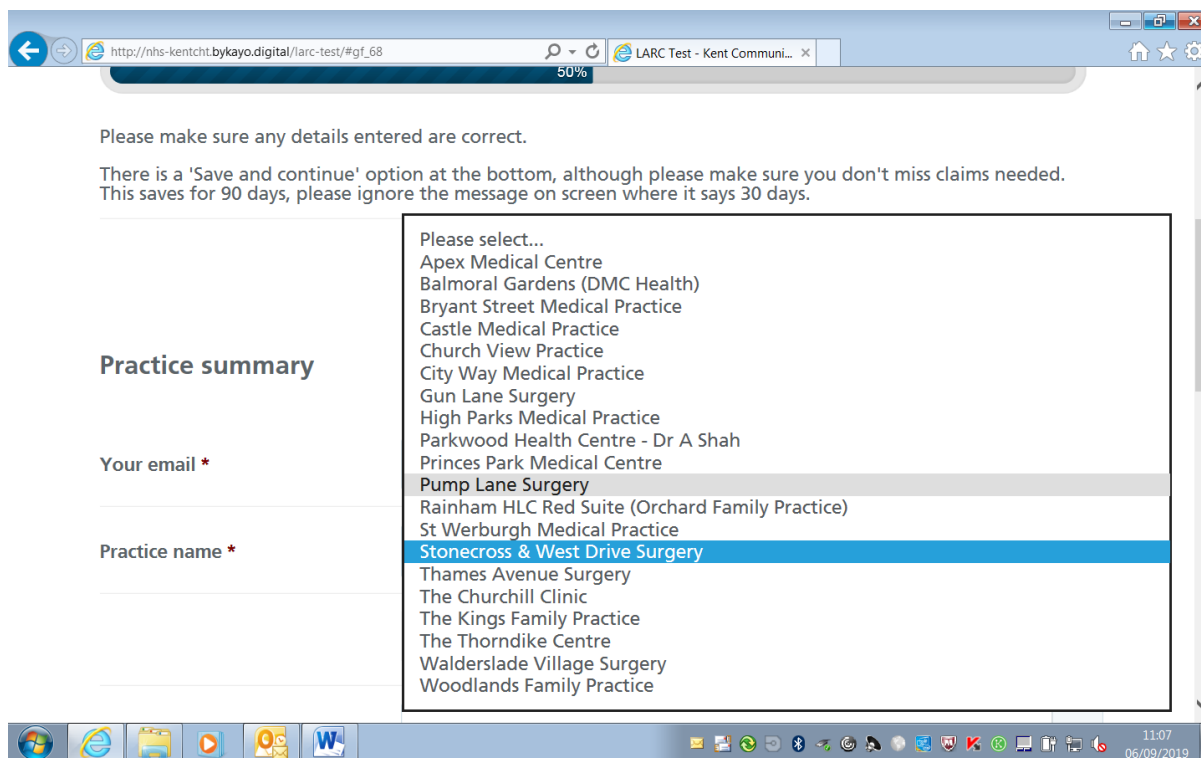
This will then take you to the on-line system.

Please enter the email address of the person completing the invoice.

Your email *

helen.garbacz@nhs.net

Next, please select your surgery from the drop-down list.

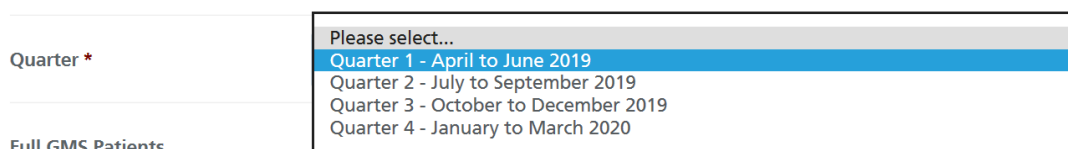


Please take extra care to ensure that you have selected the correct surgery and ticked the box to confirm this.

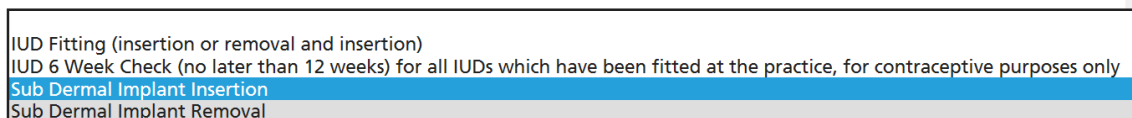


Please confirm you have selected the right practice, as mistakes cannot be rectified after invoices have been submitted

Then, select the correct quarter you are submitting the invoice for.



For Full GMS Patients please select the type of procedure from the drop-down list you are claiming for.

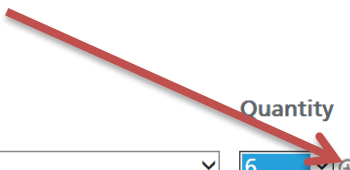


Then add the quantity of procedures. As an example, if you are claiming for 6 SDI implants, the form should look like this –

Full GMS Patients	Description	Quantity
	<input type="text" value="Sub Dermal Implant Insertion"/>	<input type="text" value="6"/>

To add another type of procedure, click on the +

Full GMS Patients	Description	Quantity
	<input type="text" value="Sub Dermal Implant Insertion"/>	<input type="text" value="6"/>

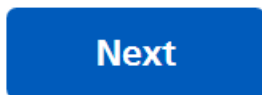


This will then add another line for you to be able to select a different type of procedure and the quantity you are claiming. For example 6 SDI insertions and 2 IUD fittings will look like this.

Full GMS Patients	Description	Quantity
	<input type="text" value="Sub Dermal Implant Insertion"/>	<input type="text" value="6"/>
	<input type="text" value="IUD Fitting (insertion or removal and insertion)"/>	<input type="text" value="2"/>

If you need to add another type of procedure, repeat the process above. The same process is used for claiming procedures for Temporary GMS Patients.

When all procedures you are claiming for have been entered click on



This will take you to page 2.

LARC Data Form

Step 2 of 2

100%

Patient details

Please make sure you enter patient details for the total number of procedures you are claiming for.
Simply click the + at the end of the row to add a new patient.

Date of procedure	Fitted by	Age of client	Chlamydia Screen Status	LARC procedure	Time from insertion to removal	Reason for removal
<input type="text"/>	GP	Unde	n/a	IUC fitting	N/A	N/A

Previous

Submit

[Save and continue later](#)

Here you will need to provide the backing data for each procedure entered on the first page.

For example, if you are claiming for 6 SDI implants and 2 IUD fittings; a total of 8 procedures, you will need to have 8 lines on page 2. Add a line again, by clicking on the +

The screenshot shows the 'LARC Test' web application. The 'LARC Data Form' is displayed, showing a progress bar at 100%. Under 'Patient details', there is a table with 8 rows. Each row contains dropdown menus for 'Date of procedure', 'Fitted by', 'Age of client', 'Chlamydia Screen Status', 'LARC procedure', 'Time from insertion to removal', and 'Reason for removal'. A red arrow points to the '+' icon at the end of the first row, indicating where to click to add a new procedure line.

Provide the appropriate information for each procedure; date, who fitted, age of patient etc, by simply clicking on the appropriate option from each drop-down box. Please remember to include removal details if

appropriate.

Please make sure you enter patient details for the total number of procedures you are claiming for.
Simply click the + at the end of the row to add a new patient.

Date of procedure	Fitted by	Age of client	Chlamydia Screen Status	LARC procedure	Time from insertion to removal	Reason for removal
01/09/2019	GP	Over 25	n/a	SDI fitting	Over a year	End of licence duratic
02/09/2019	GP	Over 25	n/a	SDI fitting	Over a year	End of licence duratic
03/09/2019	GP	Over 25	n/a	SDI fitting	Over a year	End of licence duratic
03/09/2019	GP	Over 25	n/a	SDI fitting	2 to 3 months	Unhappy with bleedin
03/09/2019	GP	Over 25	n/a	SDI fitting	Over a year	End of licence duratic
02/09/2019	GP	Over 25	n/a	SDI fitting	Over a year	End of licence duratic
16/09/2019	GP	Over 25	n/a	IUC fitting	N/A	N/A
16/09/2019	GP	Over 25	n/a	IUC fitting	N/A	N/A

Please note that the number of entries on page 2 must exactly match the quantity of procedures from page 1. If they don't, you will get the following error message.

LARC Data Form
Step 2 of 2

100%

There was a problem with your submission. Errors have been highlighted below.

Patient details

Please make sure you enter patient details for the total number of procedures you are claiming for.
Simply click the + at the end of the row to add a new patient.

Date of procedure	Fitted by	Age of client	Chlamydia Screen Status	LARC procedure	Time from insertion to removal	Reason for removal
01/09/2019	GP	Over 25	n/a	SDI fitting	Over a year	End of licence durati
	GP	Under	n/a	IUC fitting	N/A	N/A
	GP	Under	n/a	IUC fitting	N/A	N/A
	GP	Under	n/a	IUC fitting	N/A	N/A
	GP	Under	n/a	IUC fitting	N/A	N/A
	GP	Under	n/a	IUC fitting	N/A	N/A

Please enter all patients details

Previous Submit Save and continue later

Once all the information has been entered click on

Submit

Your invoice will be submitted for approval for payment! You will receive a unique reference number which will be the invoice number.

Thank you for submitting your invoice. Your reference number is **129299**.

This will be dealt with as soon as possible.

There is an option to save the form, if you want to come back at a later time to complete it. A link will be sent to your email address which will be valid for 90 days. When clicked the link will take you to your part completed form.

PATHWAY TO OBTAIN FSRH LETTER OF COMPETENCE IN SUBDERMAL CONTRACEPTIVE IMPLANTS TECHNIQUES INSERTION AND REMOVAL (LoC SDI-IR) and/or LETTER OF COMPETENCE INTRAUTERINE TECHNIQUES (LoC IUT)

New / experienced practitioner without LoC IUT / LoC SDI-IR, FSRH Diploma, MFSRH or FFSRH



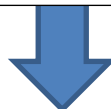
Gain theoretical knowledge via e-Learning for health

Free to access link on FSRH website

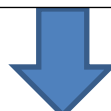
<https://www.fsrh.org/education-and-training/e-learning-for-sexual-and-reproductive-healthcare-esrh/#esrh-curriculum>

Pass OTA – Online Theory Assessment FSRH

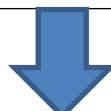
<https://www.fsrh.org/education-and-training/ota/>



Complete Module 14 of the e-SRH (LOC SDI-IR) or Module 15 (LOC IUT) For access you will need to register with [e-Learning for Healthcare \(e-LfH\)](#)



Provide evidence of up-to-date BLS and anaphylaxis

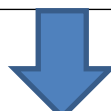


Complete model, live training and assessment

Either at Surgery (SDI-IR only) or Clover St (SDI-IR or IUT)

Applications to Sarah Perkins, Clinical Nurse Specialist for LARC Training Programme

sarahperkins3@nhs.net



Sign-off by FSRH trainer and obtain FSRH Letter of Competence (LoC)

ASSOCIATED TRAINING COSTS

SDI-IR LoC or IUT LoC		
Annual Associate Membership of FSRH	Applications 1 st Jan – 30 th June	£97 paid to the FSRH
	Applications 1 st July – 31 st December	£49 paid to the FSRH
As an Associate member your recertification of your qualification is free of charge every 5 years, if you have retained and paid for your annual Associate membership each year. Recertification enables you to demonstrate you have retained the skills and knowledge required for your qualification. This evidence can be used in appraisals and for revalidation.		
OTA Assessment (per attempt)	£75 paid to the FSRH	
Clinical Training Costs	FREE FOR MEDWAY CLINICIANS £300 per LoC (if not Medway) paid to KCHFT	
LoC Registration Fee	£80 per LoC paid to the FSRH	
DIPLOMA		
Application Fee	£250 paid to the FSRH	
Annual Diplomate Membership	£114 paid to the FSRH £17 if already an associate member	
There's no charge to recertify as this is a benefit included in your annual membership fee. However, you must have paid your membership fee continuously for the five years leading up to recertifying. If you have not, and you wish to recertify, you can contact the FSRH to discuss your options.		
Clinical Training Costs	£350 paid to KCHFT	

SRH Essentials for Primary Care (£180)

This one-day training course for learners new to SRH has been designed by the Faculty of Sexual and Reproductive Healthcare to enable those working in primary care to manage consultations about contraception and STIs with confidence.

Digital support for the OTA provided by Organon (Free if completing SDI-IR LoC)

Digital Nurse team to support the prerequisite learning for the OTA

COIL CONSUMABLES



COILS

- T-Safe CU 380A QL
- Nova T 380
- Miraena
- Levosert
- Kyleena

Sterile Loop Pack

Sterile Cotton Wool Balls

Comfi Thread Retriever (single use)

Tisept Chlorhexidine Cutaneous Solution 25ml

Sims Scissors curved 20cm (single use)

Sterile Lubricating Jelly 2.7g

Spencer Wells Artery Straight Forceps 23cm (single use)

Sterile Examination Gloves

Hartmann Crocodile Forceps 22cm (single use)

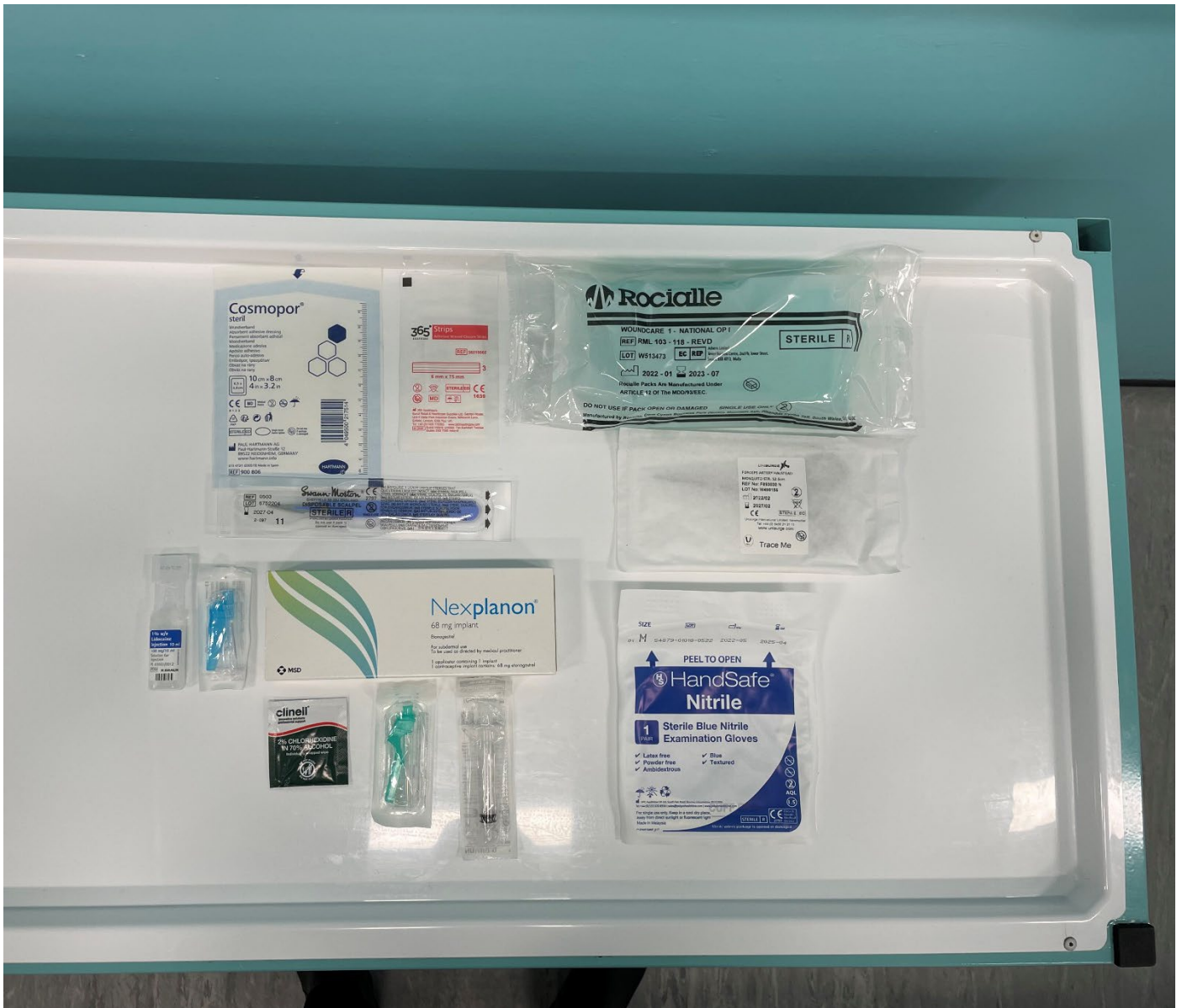
Vaginal Speculum Instraspec Contour

Uterine Sounds (single use)

Instillagel Sterile Lubricating Jelly 6ml

Instillaquill

IMPLANT CONSUMABLES



Sterile Woundcare Pack	21g x 1.5" Safety Hypodermic Needle
Cosmopor Absorbent Adhesive Dressing 10x8cm	23g x 1" Safety Hypodermic Needle
Sterile Examination Gloves	1% Lidocaine for Injection 10ml (single use)
2% Chlorhexidine Alcohol Wipe	Disposable Sterile Scalpel No 11
Adhesive Wound Closure Strips 6 x 75mm	
3ml Sterile Omnifix Syringe	
Halstead Artery/Mosquito Forceps	

Supplies can be sourced from NHS Supply Chain - <https://www.supplychain.nhs.uk/>
Please see below items along with their NHS Supply code.

Coil packs EVX423
Scalpels FGP 142
Mosquito Forceps FFS110
Spencer Wells forceps FIC24286
Uterine Sounds FGR330
Thread Retriever FGR331

In case you don't have access to NHS Supply Chain, alternatively, I know some of our GP surgeries use Midmeds for consumables/clinical supplies. The contact number for sales is: 0845 003 4212.

We've had this advice from a fellow Medway Practice Manager

'We use Midmeds for all of our consumables/clinical supplies – they are members of the Kent LMC Buyers Group which means that the price we pay has had a negotiated discount applied to it. The contact number for sales is: 0845 003 4212.

Tell her to contact them rather than visit their website, as any prices quoted will not be the discounted price. She will need to set up an account with them if she is interested'.

Another option for Coil Packs is via Tanvir Akhtar at GP surgical services. Although I'm not 100% sure if they are still running. Sarah has sourced bespoke coil packs from them in the past. He is a local Medway GP I think. He charged us around £7/£7.50 per pack. Email address is - info@gpsurgicalservices.com

Long Acting Reversible Contraception (LARC) GP survey - Medway

We would like you to think about your experience at this GP surgery today and give us your feedback by answering all the questions below. Many thanks.

1. Where did we see you? Please specify the name of the GP surgery you were seen in.

2. Who were you seen by?

GP Practice Nurse Other clinician

3. Date of visit:

4. For Implant patients only: If you have had an implant removed today, who originally fitted it?

5. For Implant patients only: If you have had an implant removed today, how long ago was it fitted?

6. For Coil patients only: If you have had a coil removed today, who originally fitted it?

We would like you to think about your experience at this GP surgery today and give us your feedback by answering all the questions below. Many thanks.

7. For Coil patients only: If you have had a coil removed today, how long ago was it fitted?

8. How likely are you to recommend this service to friends and family if they needed similar care of treatment?

- Extremely likely Likely Neither likely nor unlikely Unlikely
 Extremely unlikely Don't know

9. Please tell us why you gave that response

10. Were you satisfied with the treatment given?

- Yes No Don't know/Can't remember

11. Were your contraceptive options discussed with you?

- Yes No Don't know/Can't remember

12. Were you treated with kindness and respect?

- Yes No Don't know/Can't remember

13. Did we give you information to help you understand your treatment?

- Yes No Don't know/Can't remember

14. Were you happy with the confidentiality of the service you received?

- Yes No Don't know/Can't remember

15. Do you know who to contact if you have any further questions or concerns?

- Yes No Don't know/Can't remember

16. Do you have any other comments you would like to make or ideas on how we could improve our service to you?

We would like you to think about your experience at this GP surgery today and give us your feedback by answering all the questions below. Many thanks.

17. Overall, how would you rate the quality of care you have received?

Excellent Very good Good Fair Poor

Please tick this box if you do not wish your comments to be made public

Thank you for completing this survey. Please hand back to a member of staff before leaving.